

# Child Passenger Safety Checklist

Use blue, black, or #2 pencil and for mistakes use wite-out correction tape.

Fill in boxes, from left to right one letter/number per box 1 2 3 A B C Fill in circles like this ●

Nombre del Cuidador (persona que recibe la información)

Apellido del Cuidador



Dirección

Ciudad

Estado

Código postal




Número de teléfono

Dirección de E-mail

 -  - 


Marca del vehículo/Fabricante (Chevy, Buick)

Modelo del vehículo (Malibu, Enclave)

Año del vehículo




Firma del Cuidador \_\_\_\_\_

Fecha de hoy

 /  / 

## STOP HERE

### CHILD NUMBER ONE

Child Present  Unborn  Yes  No

Seat Checked Before?  Yes  No

Child First Name

Child's age

Days  
 Month(s)  
 Year(s)

Height

Weight/lbs

Child Birth Date  
DOB (MM/DD/YYYY)

 /  / 

#### ON ARRIVAL

##### 1. Child/CSS location in vehicle

front row  Other seating location  
 back  3rd row  
Explain:

##### 2. CSS installed using (select all that apply)

No CSS (Mark - Go to #18)  Integrated Seat (Mark - Go to #7)  
 Uninstalled  
 Seatbelt  
 Tether  
 Lower anchors

##### 3. Restraint type:

RF only w/o base  RF only w/ base  
 Base only  RF convertible  
 FF w/ harness  BP Booster  
 Lap/Shoulder (Mark -Go to #17)  Lap only (Mark - Go to #17)  
 Car bed  Vest

##### 4. CSS MFG:

Baby Trend  Britax  
 Chicco  Combi  
 Evenflo  Graco  
 Harmony  Magna/Clek  
 Orbit  Peg Perego  
 Recaro  Sunshine Kids  
 Learning Curve - 1st Years  
 Dorel (Cosco, Eddie Bauer, Safety 1st, Maxi Cosi)  
 Other

##### 5. Model Number

##### 6. Mfg Date (MM/DD/YYYY)

 /  / 

#### FINDINGS

Yes No N/A

7. CSS history known

8. CSS involved in a crash

9. CSS labels missing

10. CSS expired

11. CSS recalled

12. CSS correct direction

13. CSS Harness correct

14. Recline Angle correct

15. Lower anchors correct

16. Tether correct

17. Seatbelt correct

#### ON DEPARTURE

##### 18. Child/CSS location in vehicle

front row  Other seating location  
 back  3rd row  
Explain:

##### 19. CSS installed using (select all that apply)

No CSS  Integrated Seat (Mark - Go to 25)  
 Uninstalled  
 Seatbelt  
 Tether  
 Lower anchors

##### 20. Coalition provided a new CSS? Yes No

##### 21. Restraint type:

RF only w/o base  RF only w/ base  
 Base only  RF convertible  
 FF w/ harness  BP Booster  
 Lap/Shoulder  Lap only  
 Car bed  Vest

#### 22. CSS MFG:

Same as 4,5,6 (Mark - Go to 25)  
 Baby Trend  Britax  
 Chicco  Combi  
 Evenflo  Graco  
 Harmony  Magna/Clek  
 Orbit  Peg Perego  
 Recaro  Sunshine Kids  
 Learning Curve - 1st Years  
 Dorel (Cosco, Eddie Bauer, Safety 1st, Maxi Cosi)  
 Other

#### 23. Model Number:

#### 24. Mfg Date (MM/DD/YYYY):

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25. ALL CORRECTIONS MADE?  Yes  No

26. CSS/Vehicle Compatible  Yes  No

27. Education materials given  Yes  No

#### Technician discussed: (Select all that apply)

28.  Airbags  
29.  Unused seatbelt  
30.  Projectiles  
31.  Unattended children in or around cars  
32.  Next steps

#### Caregiver sign off:

33. I harnessed child in CSS  Yes  No  N/A  
34. I participated/installed CSS today  Yes  No  N/A  
Caregiver initials   Donation \$

Comments

Tech Last Name

Tech Number

Senior Checker Last Name

Senior Checker Tech Number

COALITION #

EVENT  INSPECTION STATION

Draft



**CHILD NUMBER TWO**

Child Present  Unborn  Yes  No

Seat Checked Before?  Yes  No

Child First Name

\_\_\_\_\_

Child's age

Days      Height      Weight/lbs  
 Month(s)                 
 Year(s)            

Child Birth Date  
DOB (MM/DD/YYYY)

\_\_\_\_/\_\_\_\_/\_\_\_\_

**ON ARRIVAL**

**1. Child/CSS location in vehicle**

front row       Other seating location  
   back      Explain:  
   3rd row      \_\_\_\_\_

**2. CSS installed using (select all that apply)**

No CSS (Mark - Go to #18)       Integrated Seat (Mark - Go to #7)  
 Uninstalled  
 Seatbelt  
 Tether  
 Lower anchors

**3. Restraint type:**

RF only w/o base       RF only w/ base  
 Base only       RF convertible  
 FF w/ harness       BP Booster  
 Lap/Shoulder (Mark - Go to #17)       Lap only (Mark - Go to #17)  
 Car bed       Vest

**4. CSS MFG:**

Baby Trend       Britax  
 Chicco       Combi  
 Evenflo       Graco  
 Harmony       Magna/Clek  
 Orbit       Peg Perego  
 Recaro       Sunshine Kids  
 Learning Curve - 1st Years  
 Dorel (Cosco, Eddie Bauer, Safety 1st, Maxi Cosi)  
 Other \_\_\_\_\_

**5. Model Number**

\_\_\_\_\_

**6. Mfg Date (MM/DD/YYYY)**

\_\_\_\_/\_\_\_\_/\_\_\_\_

**FINDINGS**

Yes No N/A

7. CSS history known         
 8. CSS involved in a crash         
 9. CSS labels missing         
 10. CSS expired         
 11. CSS recalled         
 12. CSS correct direction         
 13. CSS Harness correct          
 14. Recline Angle correct          
 15. Lower anchors correct          
 16. Tether correct          
 17. Seatbelt correct     

**ON DEPARTURE**

**18. Child/CSS location in vehicle**

front row       Other seating location  
   back      Explain:  
   3rd row      \_\_\_\_\_

**19. CSS installed using (select all that apply)**

No CSS       Integrated Seat (Mark - Go to 25)  
 Uninstalled  
 Seatbelt  
 Tether  
 Lower anchors      Yes No

**20. Coalition provided a new CSS?**

**21. Restraint type:**

RF only w/o base       RF only w/ base  
 Base only       RF convertible  
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 Car bed       Vest

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 Recaro       Sunshine Kids  
 Learning Curve - 1st Years  
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 Other \_\_\_\_\_

**23. Model Number:**

\_\_\_\_\_

**24. Mfg Date (MM/DD/YYYY):**

\_\_\_\_/\_\_\_\_/\_\_\_\_

**25. ALL CORRECTIONS MADE?**  Yes  No

26. CSS/Vehicle Compatible       Yes  No  
 27. Education materials given       Yes  No

**Technician discussed: (Select all that apply)**

28.  Airbags  
 29.  Unused seatbelt  
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 31.  Unattended children in or around cars  
 32.  Next steps

**Caregiver sign off:**

33. I harnessed child in CSS      Yes No N/A          
 34. I participated/installed CSS today          
 Caregiver initials             Donation \$     

**Comments**

\_\_\_\_\_

Tech Last Name

\_\_\_\_\_

Tech Number

\_\_\_\_\_

Senior Checker Last Name

\_\_\_\_\_

Senior Checker Tech Number

\_\_\_\_\_

**COALITION #**

\_\_\_\_\_

**EVENT**       **INSPECTION STATION**

**QUICK REFERENCE**

**Direction**

Babies less than 2 should ride in a rear-facing position to protect the spine and neck. Babies who have outgrown the infant only child restraint (CR) should switch to a convertible CR and use it rear-facing up to the highest height or weight (usually 30-45 pounds) permitted by the manufacturer. At a minimum, children MUST be age 1 and 20 pounds before facing forward. CR selection may be limited by what fits in the vehicle.

**Location**

**All children under age 13 should ride in a back seat.** If a child must ride in the front seat, then the child with a full harness CR or properly adjusted shoulder belt, seated in the correct forward facing and upright position, should sit there. Move the vehicle seat back as far away from the airbag as possible. For older children sitting in safety belts next to side airbags, remind them to sit straight up and avoid resting their heads on a window or structural pillar of the vehicle.

**Harness**

Rear-facing CR harness straps should pass through the slots at or below the child's shoulders. The forward facing CR harness straps should pass through the slots at or above the child's shoulders. Read CR instructions. Use all CRs until the upper height or weight limits are met. A child is too large for the CR when the shoulders are above the top FF harness slots, the child's head is within 1 inch of the top of the rear facing CR or he exceeds CR weight or height limits. Harness straps must lay flat on the chest and over the hips. Harness straps must pass the "pinch" test: when the buckled straps are pinched at the shoulder, there should be no slack or extra webbing. The harness retainer clip must sit at the child's armpit level, and the straps must be threaded properly through the clip.

**Belt-Positioning Booster (BPB) Seats**

Use all BPBs with vehicle lap/shoulder safety belts. Check BPB instructions for use with switchable shoulder belts. Special products, such as vests and Y harnesses used with a booster base, must be used according to manufacturer's instructions and the vehicle owner's manual. Many children will be between 8-12 years before the safety belt alone fits properly. Use a BPB until that time.

**Installation**

**Fully read the vehicle and CR manufacturer's instructions.** In most cases use either LATCH or safety belts, not both together. There are a few BPB that use both lower anchors for the BPB and a seat belt for the child. Never install a rear-facing CR in front of an airbag. Even if the passenger sensing system or airbag switch has turned off the right front passenger frontal airbag, no system is fail-safe. Secure rear-facing CRs in a back seat. Follow manufacturer's instructions. Safety belts must pass through the CR exactly where and how the manufacturer directs. CRs must not move more than 1 inch side to side or front to back when grasped at the belt path. LATCH anchors are used only if both the vehicle and the CR are equipped. Check vehicle manual to identify designated LATCH and tether locations. Always use the top tether as directed by the manufacturer and the vehicle owner's manual. Tethers are never attached to the lower anchor bars. Use tethers on a rear-facing CR only if the manufacturer so directs. Vehicles made after 1996 meet federal safety belt lockability requirements; no locking clip should be needed. Test vehicle safety belts to be sure they are locked at either the retractor or latchplate. Tethers may be used in some vehicles to 40 or 48 pounds (weight of child) and in others to 60 pounds (weight of child plus CR). Heavier children who ride in a harnessed CR require special arrangements. Check with the vehicle manufacturer. Treat unused safety belts as you would any other cords. They are not toys and can be hazardous if used for any purpose other than restraint.

**Child Ready for Safety Belt**

With the child's back and bottom against vehicle seat back, the knees should bend naturally at vehicle seat edge. When the safety belt is buckled, the lap belt fits low on the hips, touching the thighs, and the shoulder belt rests between neck and shoulder on the collarbone. Never place the shoulder belt under arms or behind backs. Optimally, the child's feet should touch the floor.

**Other**

Remind caregivers to NEVER LEAVE A CHILD ALONE IN A CAR. The CR is not a babysitter. Children should not spend excessive amounts of time in a CR when outside of a vehicle.

**This list is not exhaustive and should not be relied upon in place of the NHTSA standardized curriculum.**

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